

WNYRIC Standards Committee Meeting
August 5, 2009- *Revised September 23, 2009
Cheektowaga CSD
11:00-3:00 p.m.

In Attendance Cheektowaga CSD:

John Milleville (WNYRIC)	Rick Mardino (Erie 1 BOCES)
Dick Lydo (WNYRIC)	Ron LaVere (Cheektowaga)
David Brace (WNYRIC)	Don Watkins (Franklinville)
Barbara Fedchak (WNYRIC)	Steve Ludwig (Clarence)
Jill Holbrook (WNYRIC)	Valerie Winegarden (WNYRIC)
Mike Taylor (WNYRIC)	Dave Stevens (CA BOCES)
Mike Murphy (Forestville)	Ken Samland (Wilson)
Robert Swipes (WNYRIC)	Joe Rozbicki (WNYRIC)
Mike Birmingham (Bath)	Tom Simpson (Pioneer)
Mat Dziuba (WNYRIC)	Carmalita Bieniek (WNYRIC)
Terry Caleb (WNYRIC)	Robert Spino (Erie 2CC BOCES)
Darlene Sprague (Niagara Falls)	

*Removed Halim Omerhodzic as attendee (did not attend)

Vendor Presentations:

11:00-11:25 a.m.-nComputing desktop virtualization solution

11:30 a.m.-12:15 p.m.-Seneca Data new server technology

Jill Holbrook called meeting to order at 1:00 p.m.

John Milleville commented regarding passing the role of Chairperson to Jill Holbrook. She thanked everyone for their time and service on the committee.

1. **Approval of the April 29, 2009 meeting minutes**- Jill asked if there were any questions/issues from the meeting minutes from April 29, 2009. There were none. Steve Ludwig made the motion to accept meeting minutes and the motion was seconded by Ron LaVere. The motion passed unanimously.
2. **Jill reviewed proposed meeting dates for 2009-10:**
 - November 18, 2009 (Distance Learning sites)
 - February 24, 2010 (Distance Learning sites)
 - April 28, 2010 (Distance Learning sites)
3. **Membership confirmation for 2009-10** – Jill welcomed Tom Simpson of Pioneer as the newest committee member, representing CA BOCES region.

Jill also reviewed the responsibilities of WNYRIC Standards Committee members which includes the research and development of the best technical and instructional technologies needs of our regions/districts and meeting these needs in the most cost efficient way. Jill stated the importance of members communicating information back to their local regions/districts.

4. **Vice Chair nomination and vote** – The Vice-Chairperson is responsible for running Standards Committee meetings in the Chairperson's absence. Rick Mardino has held the position for last three years. Ron LaVere made a motion to nominate Rick Mardino as Vice Chairperson and the motion was seconded by Bob Spino. Rick Mardino accepted the nomination and the motion passed unanimously.
5. **Category review dates for 2009-10** – Barbara Fedchak described the following category review dates:
 1. Computers- November 2009
 2. Communications Equipment- November 2009
 3. Internet Browsers- November 2009
 4. Modems- February 2010
 5. NIC Cards- February 2010
 6. On Line Emulsion- August 2009
 7. Operating Systems- November 2009
 8. Plotters- February 2010
 9. Printers- August 2009
 10. Scanners- August 2009
 11. Server (Standard)- February 2010
 12. Server (SAN)- August 2009
 13. Software- November 2009
 14. Server Back Up- August 2009
 15. Virtualization (new category)Let Barbara know if the committee wishes to review categories in a different order.
6. **Integration of WNYRIC Standards and CSLO Standards List**- Jill announced that Barb Mocarski, Associate Director of Instructional Services will be attending Standards meetings to help bridge gap between these two lists. Barb could not attend today's meeting, however Carmalita Bieniek is attending today's meeting in her place.
7. **High Speed Network Digital printer updates** – Mike Taylor reviewed the recent OGS award for Printer Aggregate Bid. Of the ten approved printers, seven are already on the Standards List. The three printers that could be considered being added to the list are Lexmark printers

(models T650dn, T652dn, and E260d). They include a three year on site warranty. The Standards Committee decided that the Lexmark printers should be reviewed and demoed before considering adding them to Standards List. The committee would need an add request form submitted. Linda Viscusi confirmed with Vitec that these printers will be covered under a regular printer coupon.

- Printer vs. Copier OGS contract issues- Mike T. advised that Canon has been removed from copier state contract.

A motion to list "no new installs" to Canon on the Standards List under High Speed Network Digital Printer category was made by Don Watkins, and seconded by Darlene Sprague. The motion carried unanimously.

- Ricoh vs. Xerox maintenance incentives- David Brace said there are currently 209 Ricoh machines in districts that are serviced by Comdoc. Comdoc is now Xerox. John & Jill contacted the 18 districts to notify them that the WNYRIC is doing due diligence to protect our investments and to ensure satisfactory service is provided. More information will be provided in a couple of weeks.
- Ricoh-Savin status on OGS contract- John stated that Savin requested to be added to Standards List for printer support. Since Ricoh is already on the list, the committee decided not to add Savin at this time.
- Xerox Color Cube technology- David explained that Xerox has come out with a new color cube model solid ink printer. It is competitive with high speed network printers with a lower cost per copy charge.
- Printer vendor fingerprinting- Erie 1 BOCES Finance/Admin office is still investigating fingerprinting all printer vendor technicians. A list of all required fingerprinting information will be posted on the Standards wiki.

8. **On-going discussion regarding the approval of Microsoft Vista OS**- Jill said that XP support has been extended to October 2014.

Windows 7 released to manufacturing link to press release:

<http://www.microsoft.com/Presspass/press/2009/jul09/07-22Windows7RTMPR.mspx>

Windows Compatibility Factory (ACF)-Provides end user training, assists with compatibility issues, and offers assistance with deployment of application. All WNYRIC Senior Techs will receive training and this tool will eventually become available to districts.

9. **WNYRIC support for ODF (Open Document Format) Update Lotus Notes 8 and WNYRIC blog**- Jill talked about a survey that was sent to

districts and internally at the WNYRIC to research what version of Office is being used. The survey indicated there are 4 different versions being used. A committee at the WNYRIC will evaluate the surveys and evaluate which version is the best option. The final survey results will be shared. Jill asked that if anyone had any thoughts or ideas, to share them on the blog.

10. **Vendor Confidentiality Agreements**- David Brace explained that the WNYRIC requires all HSNP vendors to sign a Vendor Confidentiality Agreement. Linda stated that Vitec has also signed the agreement for servers and any other equipment they service.
11. **Report on the WNYRIC Infrastructure update** – John said the steps to change LDAP field, WinCap database, is moving forward. Also, all initial single-sign-on passwords on portal will be expiring in August. Contact the WNYRIC HelpDesk for assistance in changing expired passwords.
The WNYRIC will soon be moving a portion of our server room WAN network service to operate at the secondary site at Ken Ton.
Mat Dziuba explained that Nortel is providing a broadband multicast upgrade at each district. They will be replacing broadband equipment which will cause a temporary down time of 10-15 minutes at each district.
12. **Add-change form for the Vista operating system submitted by WNYRIC-Joe Rozbicki**- Following a very extensive and comprehensive evaluation, testing and review process of Vista, the committee is now ready to vote on Vista approval and official WNYRIC support. A motion to add Vista OS to the Standards List made by Ron LaVere; seconded by Tom Simpson. The motion carried unanimously.
13. **WNYRIC Standards category review**: Due to time limitations, the review was moved to the November 2009 meeting.
 - Category 6- Online Emulsion
 - Category 9- Printers
 - Category 10- Scanners
 - Category 12- Servers (SAN)
 - Category 14- Server Back Up

Meeting adjourned at 2:55 p.m.

Respectfully submitted
Valerie Winegarden